

FLEMINGTON-RARITAN REGIONAL BOARD OF EDUCATION

November 27, 2017

EXECUTIVE SESSION – 6:45 P.M. – J.P. CASE ROOM D-111

REGULAR MEETING - 7:00 P.M. – J.P. CASE ROOM B132

- I. Call to Order by the Board President
- II. Sunshine Law – Be advised that this meeting is being held in accordance with the Open Public Meetings Act, Chapter 231 P.L. 1975 (Sunshine Law) and that adequate notice of the date, time and agenda has been sent to the Hunterdon County Democrat and The Courier-News, and has been posted and filed with the Flemington Borough Clerk and the Raritan Township Clerk.
- III. Roll Call
- IV. Sunshine Resolution

Be It Resolved, by the Flemington-Raritan Regional Board of Education that it does hereby determine that it is necessary to meet in executive session to discuss the matters stipulated, in conformance with the Open Public Meetings Act, Chapter 231 P.L. 1975.

Personnel

The matters discussed will be made public when confidentiality is no longer required and formal action pursuant to said discussion shall take place only at a meeting to which the public has been invited.

- V. Pledge of Allegiance
- VI. District Mission Statement – The Flemington-Raritan Regional Schools provides our students with an exceptional education, empowering them to become problem solvers, collaborators and critical thinkers. The district creates a culture in which students act responsibly and communicate effectively in preparing to become productive citizens in a changing, global society. It is the expectation of the Flemington-Raritan Regional School District that all pupils achieve the New Jersey Core Curriculum Content Standards at all grade levels.
- VII. Superintendent's Report
- VIII. Citizens Address the Board – This is the portion of our meeting reserved for public comment pursuant to N.J.S.A. 10:4-12(a), the Open Public Meetings Act. Members of the public are invited to address the Board according to the Board's policy and by-laws. Please be aware that this portion is your opportunity to comment, and is not a forum for the Board to respond to your comments. However, the Board will certainly give all comments appropriate consideration.
- IX. Approval of Minutes – Regular Meeting – November 13, 2017
- X. Reports of the Secretary and Treasurer of School Monies
- XI. Report of the Standing Committees and Appointments

A. PERSONNEL – Michael Stager, Chairperson, Next Meeting – TBD - January

THE SUPERINTENDENT OF SCHOOLS RECOMMENDS THE FOLLOWING RESOLUTIONS FOR APPROVAL:

Certified Staff – Appointments, Resignations & Leaves of Absence

- 1. Approval to adopt new job descriptions for the following positions, as attached:
 - 1. Director of Pupil Personnel Services
 - 2. Supervisor of Pupil Personnel Services & Special Education

2. Approval to adopt revised job descriptions for the following positions, as attached:
 1. School Nurse
 2. School Counselor
3. Approval to amend the salary of Kelliann **TenKate**, Supervisor of Pupil Personnel Services & Special Education, to \$120,000 retroactive to July 1, 2017.
4. Approval to accept the resignation of the following certified staff member:

Item	Last Name	First Name	Loc.	Position	Purpose	Effective Date
1.	Fiorentino	Jessica	SS	Social Worker	Resignation	January 15, 2018

5. Approval for the following staff member to take a leave of absence as follows:

Item	Last Name	First Name	Loc.	Position	Type of Leave	Leave	Anticipated Dates
1.	Corson	Seth	JPC	Computers	Paternity	FMLA	January 8, 2018-February 20, 2018

6. Approval to confirm the leave of absence for the following staff member:

Item	Last Name	First Name	Loc.	Position	Type of Leave	Leave	Anticipated Dates
1.	Yoos	Dorothy	CH	Grade 1	Medical	Disability	November 14, 2017-December 5, 2017
						Unpaid	December 6, 2017-January 14, 2018

7. Approval to confirm the employment of the following leave replacement for the 2017-2018 school year, pending fingerprints and health exam.

Item	Last Name	First Name	Loc.	Position/ Replacing	Effective Date	Salary/Degree/Step	Certification/College
1.	Dallenbach	Elise	FAD	Resource Room/ Christine Thompson	November 20, 2017- January 11, 2018	Sub Per Diem Pay (Days 1-20)	Teacher of the Handicapped/The College of New Jersey/Lynchburg College
						\$52,355(prorated)/BA/1	

8. Approval to amend the November 13, 2017 motion:

to employ the following certified staff members for the 2017-2018 school year, subject to evaluation and reserving all rights.

Item	Last Name	First Name	Loc.	Position	Tenure Date	Degree	Salary	FTE %	Step
39.	La Tournous	Ana	RH	World Language - Spanish	10/26/2019	Teacher/BA	\$47,893.50	90.00	3

to read:

Item	Last Name	First Name	Loc.	Position	Tenure Date	Degree	Salary	FTE %	Step
39.	La Tournous	Ana	RH	World Language - Spanish	10/26/2019	Teacher/BA	\$44,144.26	82.95	3

**Reflects accurate FTE and Salary*

Non-Certified Staff – Appointments, Resignations & Leaves of Absence

9. Approval to amend the salaries of the non-certified, non-aligned staff members for the 2017-2018 school year to reflect an increase of 3%, retroactive to July 1, 2017, as attached.

10. Approval to employ the following Translators/Interpreters for the 2017-2018 school year as follows:

Item	Last Name	First Name	Purpose	Max # of Hours	Rate
1.	Esparza	Isabela	Translator/Interpreter	20	\$30.62

All Staff – Additional Compensation

11. Approval to employ the following staff members for extra compensation during the 2017-2018 school year as follows:

Item	Last Name	First Name	Loc.	Purpose	Max. # of Hours	Rate/Stipend
1.	Mauro	Laura	FAD	CPR/AED-Cafeteria Aide	3 hrs.	Hourly
2.	Rosengarden	Melanie	CH	CPR/AED/First Aid Instruction	50 hrs.	Hourly
3.	Sheenan	Megan	RFIS	Home Instruction	100 hrs.	\$30.62/hr.

12. Approval to amend the November 13, 2017 motion:

to employ the following staff members for extra compensation during the 2017-2018 school year as follows:

Item	Last Name	First Name	Loc.	Purpose	Max. # of Hours	Rate/Stipend
4.	Finch	Kathryn	RFIS	Intramurals Advisor	300 hours shared	\$30.62/hr.

to read:

Item	Last Name	First Name	Loc.	Purpose	Max. # of Hours	Rate/Stipend
4.	Finch	Katherine	RFIS	Intramurals Advisor	300 hours shared	\$30.62/hr.

13. Approval to amend the August 28, 2017 motion:

to employ the following staff members for additional compensation during the 2017-2018 school year. Salary to be amended at the conclusion of negotiations.

Item	Last Name	First Name	Loc.	Purpose	Max. # of Hours	Rate/Stipend
88.	Marsh	Aileen	RFIS	RFIS Singers Club Advisor	30	\$30.62/hr.

to read:

Item	Last Name	First Name	Loc.	Purpose	Max. # of Hours	Rate/Stipend
88.	Marsh	Aileen	RFIS	RFIS Singers Club Advisor	26	\$30.62/hr.

14. Approval to employ the following Reading-Fleming Intermediate School staff member for additional compensation during the 2017-2018 school year:

Item	Last Name	First Name	Loc.	Purpose	Max. # of Hour	Rate/Stipend
1.	Guckin	Susan	RFIS	RFIS Singers Club Advisor	4	\$30.62/hr.

Substitutes

15. Approval to employ the following applicants as Substitutes for the 2017-2018 school year pending fingerprinting:

Item	Last Name	First Name
1.	Casto	Amanda
2.	Kerrigan	Carla
3.	O'Connor	Lisa
4.	Rivas	Jaclyn
5.	Wright	Chapin

Field Placement

16. Approval for the following student to complete observation hours:

Item	Last Name	First Name	College	Loc.	Max. # of Hours	Dates
1.	Zauzig	Lauren	Rider University	RH	3	November 28, 2017-December 7, 2017

17. Approval to amend the October 30, 2017 motion:

to allow students from Hunterdon County Polytech to do classroom observations at Francis A. Desmares School and Reading-Fleming Intermediate School from October 26, 2017 through December 10, 2017, two days per week, two hours per day.

to read:

to allow students from Hunterdon County Polytech to do classroom observations at Francis A. Desmares School and Reading-Fleming Intermediate School from October 26, 2017 through **December 22, 2017**, two days per week, two hours per day.

B. CURRICULUM, PROFESSIONAL DEVELOPMENT, ASSESSMENT, TECHNOLOGY & GRANTS – Sandra Borucki, Chairperson, Next Meeting – December 6, 2017

1. Approval to purchase the following items that exceed the \$40,000 bid threshold using a State Contract.

Item	Quantity	Description	Total Cost	Vendor
1.	90	Dell Latitude 3380 BTX Laptops	\$58,405.50	Candoris Technologies

2. Approval to accept the following curriculum, professional development, and/or technology-related donation for the 2017-2018 school year.

Item	Donation	Value	Location	Funding Source
1.	John Marshall Weather Assembly	\$1,600	CH	PTO

3. Approval of the following travel expenditures for staff members or their designated alternate to attend professional development conferences/workshops. This travel is deemed educationally necessary and fiscally prudent and all travel expenditures shall be directly related to and within the scope of the staff member's current responsibilities and professional development plans.

Item	Last Name	First Name	Workshop/Conference	Dates	Includes (see below)	Max. Amount
1.	Brennan	Elizabeth	NJ Association of School Psychologists Winter Conference 2017, East Windsor, NJ	December 8, 2017	R	\$175
2.	Tarantula	Daniel	NJ Association of School Psychologists Winter Conference 2017, East Windsor, NJ	December 8, 2017	R	\$120
3.	Bland	Daniel	Techspo'18, Atlantic City, NJ	January 24-26, 2018	R,M,L,F,O	\$975
4.	Ruberto	Johanna	Techspo'18, Atlantic City, NJ	January 24-26, 2018	R,M,L,F,O	\$975
R = Registration Fee; M = Mileage; L = Lodging; F = Food; O = Other						

C. FACILITIES/OPERATIONS – Tim Bart, Chairperson, Next Meeting – December 5, 2017

1. Approval to accept the following donation for the 2017-2018 school year.

Item	Donation	Value	Location	Funding Source
1.	Outdoor eating area	\$31,318.74	BS	PTO

D. TRANSPORTATION – Laurie Markowski, Chairperson, Next Meeting – December 13, 2017

E. FINANCE – Dr. Dennis Copeland, Chairperson, Next Meeting – December 6, 2017

1. Approval of the attached transfer list from October 25, 2017 to November 20, 2017.
2. Approval of the attached bill list for the month of November totaling \$2,273,933.78.

F. POLICY– Dr. Marianne Kenny, Chairperson, Next Meeting – TBD - January

1. Approval to present the following new regulation for a 2nd reading and adoption, as attached:
 1. R 8320 – Personnel Records*
*(*per recommendations from the 2016-2017 District regulation audit; tabled by the BOE, 11/13/17; reviewed by Board Personnel Committee, 11/16/17.)*
2. Approval to adopt the following revised policies and regulations, as attached:
 1. P 1240 – Evaluation of Superintendent (M)
 2. R 1240 – Evaluation of Superintendent (M)
 3. P 3221 – Evaluation of Teachers (M)
 4. R 3221 – Evaluation of Teachers (M)
 5. P 3222 – Evaluation of Teaching Staff Members, Excluding Teachers and Administrators (M)
 6. R 3222 – Evaluation of Teaching Staff Members, Excluding Teachers and Administrators (M)
 7. P 3223 – Evaluation of Administrators, Excluding Principals, Vice Principals, and Assistant Principals (M)
 8. R 3223 – Evaluation of Administrators, Excluding Principals, Vice Principals, and Assistant Principals (M)
 9. P 3224 – Evaluation of Principals, Vice Principals, and Assistant Principals (M)
 10. R 3224 – Evaluation of Principals, Vice Principals, and Assistant Principals (M)
 11. P 3240 – Professional Development for Teachers and School Leaders (M)
 12. R 3240 – Professional Development for Teachers and School Leaders (M)
 13. P 5200 – Attendance (M)
 14. R 5200 – Attendance (M)
 15. P 5210 – Absences and Excuses
 16. R 5210 – Absences and Excuses
 17. R 5230 – Late Arrival and Early Dismissal
 18. P 5610 – Suspension (M)
 19. R 5610 – Suspension (M)
 20. P 5620 – Expulsion (M)

G. SPECIAL SERVICES

1. Approval to confirm the end of services of the following Teacher Assistant contracted through the Hunterdon County Educational Services Commission as per the contract during the 2017-2018 school year as follows:

Item	Last Name	First Name	Loc.	Effective Date
1.	Hewitt	Colin	JPC	November 22, 2017

H. MISCELLANEOUS

Information

1. Harassment, Intimidation & Bullying Investigations for the 2017-2018 school year:

School	Date of Incident	Report #	Classified HIB (Y/N)	Additional Action Taken
JPC	10/6/17-10/12/17	4	Yes	Remedial measures outlined in report.
JPC	10/23/17-10/25/17	5	No	None

Action Items

1. Approval to adopt the revised Student Calendar for the 2017-2018 school year, as attached.
2. Approval to adopt the attached schedule of Board of Education meetings and Reorganizational meetings January - December 2018.
3. Approval to accept the Harassment, Intimidation & Bullying Investigations presented on the November 13, 2017 Board Agenda, as follows:

School	Date of Incident	Report #	Classified HIB (Y/N)	Additional Action Taken
BS	10/6/17	2	No	Remedial measures outlined in report
BS	10/24/17	3	No	Remedial measures outlined in report
CH	10/12/17	1	No	Remedial measures outlined in report
JPC	9/7/17	2	No	Remedial measures outlined in report
JPC	9/7/17	3	No	Remedial measures outlined in report

XII. Correspondence

XIII. Old Business

XIV. New Business

XV. Citizens Address the Board - This is the portion of our meeting reserved for public comment pursuant to N.J.S.A. 10:4-12(a), the Open Public Meetings Act. Members of the public are invited to address the Board according to the Board's policy and by-laws. Please be aware that this portion is your opportunity to comment, and is not a forum for the Board to respond to your comments. However, the Board will certainly give all comments appropriate consideration.

XVI. Sunshine Resolution

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XVII. Adjourn

2017 Board Meetings

December 11